## Govt. Mata Karma Girls College, Machewa, Mahasamund (C.G.)

NAAC Accredited Affiliated to Pt. Ravishankar Shukla University Raipur (C.G.)

Email-govtmatakarmagirlscollege@gmail.com website - www.gmkgclgmsmd.in

Mahasamund, Date - 12-03-2020

## **IQAC Meeting Minutes**

IQAC meeting was held on 12th March, 2020 at 2:00 p.m. in the Principal chamber in which the following members were present and attended the meeting:-

1) Dr. Ramesh Kumar Dewangan, Principal.

2) Dr. Sheel Bhadra Kumar, IQAC Coordinator.

3) Dr. Swetlana Nagat, NAAC Coordinator.

4) Dr. Saraswati Verma, member.

5) Dr. Shalini Verma, member.

6) Sri Verendra Kumar Sahu, member.

7) Smt. Meena Panigrahi, Management member.

8) Sri Ajay Kumar Srivas, Librarian.

9) Ku. Premlata Sahu, Alumni member.

10) Ku. Monika Yadav, Alumni member. /Norika Yadaw

11) Sri Anand Sahu, Janbhagidari member.

12) Ku. Padmini Dhruv, M.Sc Final year student. Padmini Dhruw

13) Ku. Sheetal Sahu, B.A. Final year student. Seetal Sahu

## The meeting was organized to discuss following agendas:

- To buy green boards for Classrooms.
- To construct a new cycle stand.
- Form different committees of the institution.
- Develop infrastructure in the institution.
- Forward letter to the department for seat increase and opening of new courses.
- Making videos on different topics and subjects for students.

## After discussion among members, following steps have been taken for its implementation:

- 04 green boards were purchased for the Classrooms.
- Materials for construction of cycle stand were bought.
- Different committees were formed to conduct several activities of the institution.
- To develop infrastructure in the institution, PWD Mahasamund has been instructed to prepare an
  estimate of Girls hostel to be forwarded to the department.
- The institution has received letter from the department to increase seats and opening of new courses.
- Teachers made videos on different subjects useful to students.

Principal.
Principal
Principal
Govt. Mata karma Girls Colleg
AHASAMUND (C.G.)